



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

JOSH STEIN
GOVERNOR

DANIEL H JOHNSON
SECRETARY

September 3, 2026

Subject: D13POC.059.061.39061 and D13POC.012.39063 - Pre Bid Meeting Minutes

County: Burke, McDowell Mitchell

Project Description: Snow and Ice removal on various interstate, primary and secondary routes in Buke, McDowell and Mitchell counties

The meeting was started by Jonathan (Chad) Young – District Engineer. All attendees were instructed to provide their company names and contact information on the sign-in sheet to be eligible to bid.

Chad Young went over the contract specifics for both contracts. The contract times run parallel for both contracts from Oct 1, 2026 to September 30, 2027 with yearly renewal and work order assignments.

- The Contractor's were informed that there is no Bonding requirement unless the underlying work order exceeds total sum of \$450,000.00.
- The Contractor's were informed that there is no Mobilization item as it will be incidental to the other bid items for these contracts. The Contractors will be provided a Work Order Assignment for each project with locations, estimated quantities, and liquidated damages.
- The Contractor were notified about the Emergency Mobilization item which will be paid at the contract unit price per each event.
- The renewal of the yearly contract will be made in writing 60 days prior to the end of the contract period. The contractors were informed that if the Contractor's performance become unsatisfactory as determined by the Engineer due to failure of equipment, failure to appear, failure to provide qualified operators or any such circumstances may result in contract termination and recoupment of (50) percent of the total amount of the Outfitting fee paid to date.
- The Contractor's were informed about the prosecution of work and \$120.00/calendar day liquidated damages. The Contractors were urged to reach out ahead of time in case there is some delays.
- The Contractor's inquired about dry run and payment for training both of which gets paid at contract price.
- The Contractor's asked to obtain and provide certificate of insurance as per 2024 DOT STD Spec. Chad Loftis (Division Contracts Engineer) explained the requirement for insurance coverage as per DOT STD Spec.

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION THIRTEEN
55 ORANGE STREET
ASHEVILLE, NC 28801-2340

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Customer Service: 1-877-368-4968

Website: www.ncdot.gov

Location:
55 ORANGE STREET
ASHEVILLE, NC 28801-2340

The following questions were asked before the meeting was adjourned. Answers are in blue text.

- Question: Can the contractor provide more than 8 drivers per shift to cover any deficiencies?
Answer: Up to 8 active drivers will be paid in a 24 hour time frame. Drivers on standby will not be paid.
- Question: Can hydraulics be powered by an external onboard motor?
Answer: As long as hydraulic systems are performing as required by the contract, they can be powered by whatever means.

Sincerely,

DocuSigned by:
Chad Loftis
F1DB06E580E946A...

Chad Loftis

Division Contracts Engineer

cc: Tim Anderson, P.E., Division Engineer
Chris Deyton, P.E., Deputy Division Engineer
Scott Killough, Division Maintenance Engineer
Anna Henderson, P.E., Assistant Division Maintenance Engineer
Steve Cannon, P.E., Division Project Development Engineer
Gabriel Johnson, P.E., Division Project Manager
Chad Young, District 1 Engineer
James Hoadley, McDowell County Maintenance Engineer

Attached: Sign-In Sheet

PRE-BID SIGN-IN SHEET

1 OF 2

Contract: D13POC.012.39063/D13POC.059.061.39061

Let Date: 9/16/2026

Meeting Date: 9/3/2026

Description: Snow & Ice Removal Along Various Interstate, Primary, and Secondary Routes.

Place/Room: McDowell County Maintenance Yard, 3931 NC 226S
Marion, NC 28752

Name PRINT	Company	Phone	E-Mail
Isidro Chavez	Precision Lawncare	252 531 1841	Precisionnc@aol.com
BEN GRAMM	BH GRAMM	828 508 6062	BEN.GRAMM@BHGLANDSCAPE.COM
Trent Griffith	TRP Construction Group	707-497-0154	trentg@trpinfa.com
Chad Young	NCDOT	828-803-6100	jeyoung1@ncdot.gov
Jason Butler	NCDOT	828-803-6100	jbutler5@ncdot.gov
Lucas Marsh	NCDOT	828-803-6100	LJMarsh@ncdot.gov
Shane Gouge	NCDOT	828-803-6190	segouge@ncdot.gov
JAMES Hoadley	NCDOT	828-803-6190	Jwhoadley@ncdot.gov
Vick Patel	NCDOT	828-579-7111	vPatel@ncdot.gov
CHAD LOFTIS	NCDOT	828-250-3000	celoftis@ncdot.gov